

INVOICE

Line items with quantity and unit price. Total at the bottom right.

Your business _____

Address _____

Phone / email _____

Bill to _____

Client address _____

Invoice # _____

Invoice date _____

Due date _____

Terms _____

PO # _____

Description	Qty	Unit price	Amount

Subtotal

Tax

TOTAL DUE

Payment: make checks payable to the business above, or write your preferred payment details here.