

TEACHER TO-DO LIST

Before school, during the day, after the bell — with the lists every teacher keeps on the side.

Week of _____ Class / grade _____

BEFORE SCHOOL

☐	Copies for today		
☐	Board / slides ready		
☐			
☐			
☐			

DURING THE DAY

☐			
☐			
☐			
☐			
☐			

AFTER THE BELL

☐	Grading		
☐	Tomorrow's plan		
☐			
☐			
☐			

COPIES TO MAKE

PARENTS TO CONTACT